

Successful mentor-mentee relationships should be fulfilling and beneficial for all involved. Use these nine tips for a more effective and productive relationship:

1. Keep communications open

Mentee: Be upfront. Let your mentor know what your goals are and what you hope to take away from the Professional Connection Program.

Mentor: Help your mentee set realistic expectations that align with the scope of the program and your time together.

2. Offer support

Mentee: Remember that your mentor is there for you, but is only a guide.

Mentor: Encourage communication and participation. Help create a solid plan of action.

3. Define expectations

Mentee: Review your goals. Make sure your mentor knows what to expect from you.

Mentor: Help set up a system to measure achievement.

4. Maintain contact

Mentee: Be polite and courteous. Keep up with your communication and ask questions.

Mentor: Be responsive. Answer questions and provide advice, resources and guidance when appropriate.

5. Be honest & respectful

Mentee: Let your mentor know if you don't understand something or have a differing opinion.

Mentor: Be truthful in your evaluations, but also approach with tact and respect.

6. Actively participate

Mentee: Listen. Engage. Act. Show your mentor you value the time they are giving you.

Mentor: Engage in your own learning while you are mentoring, collaborate on projects, ask questions and experiment.

7. Be innovative and creative

Mentor: Share your ideas, give advice and be a resource for new ideas.

Mentee: Offer ideas on what activities and exercises you can do together.

8. Get to know each other

Mentee and Mentor: Remember that people come from diverse backgrounds and experiences. Get to know each other on an individual basis.

9. Be reliable and consistent

Mentee and Mentor: The more consistent you are, the more you will be trusted.

Establishing a healthy, professional, friendly mentee/mentor relationship is simple. If you approach your connection with a curious mindset, respectful heart, and desire to learn, there's no limit to the positive impact for all involved. For more details, see the WITonCampus Mentor Invitation and the Student Welcome letter in the [WITonCampus section](#) of our website.